

March 14, 2024 at 6:00 PM - Regular Meeting

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (6:00 p.m.)

NTDSE GOVERNING BOARD

District 67

___ Noel Lorenzana
___ Katie Leslie (Alternate)

District 68

___ Dr. Noelle Sullivan
___ Jeffrey Sterbenc (Alternate)

District 69

___ Mark Chao
___ Ken Durr (Alternate)

District 70

___ Pamela Alper
___ George Karagozian (Alternate)

District 71

___ Matt Holbrook
___ Joe Kuffel (Alternate)

District 72

___ Jacqueline Bujdei
___ Estera Tomuta (Alternate)

District 73

___ Frank Santoro
___ Atanu Das (Alternate)

District 73.5

___ LaTasha Nelson
___ Maureen Jacob (Alternate)

District 74

___ John Vranas
___ Kevin Daly (Alternate)

ADMINISTRATIVE TEAM MEMBERS

___ Tarin Kendrick
___ Kathy Gavin
___ Candice Hartranft
___ Sheila Arad
___ Joy Singh

___Christina Dimas

OTHERS PRESENT

2. AUDIENCE TO VISITORS

3. PRESENTATION

NTDSE Music Therapy - (J. Besetzny, R. Canastra, M. Collard, and T. Swanson)

4. INFORMATION / ACTION: CONSENT AGENDA

Recommended motion: It is recommended that the Governing Board approve the Consent Agenda, which includes the Open Session Minutes of January 11, 2024, Closed Session Minutes of January 11, 2024, the Personnel Report, Accounts Payable reports for January 31, 2024, and February 29, 2024, and Infinitec Renewal Contract, as presented and recommended by the Executive Director.

Motion by:_____ Seconded by:_____

4.A. APPROVAL OF MINUTES

4.A.1. Regular NTDSE Governing Board Minutes

Description: Motion by:_____ Seconded by:_____

Attachments: (1)

- [Minutes of the Regular Session - Jan 2024](#)

4.A.2. Regular NTDSE Governing Board Minutes - Closed Session - *Minutes will be sent under separate cover.*

Description: Motion by member:_____ Seconded by:_____

4.B. PERSONNEL

Attachments: (1)

- [Personnel Report](#)

4.C. ACCOUNTS PAYABLE

Attachments: (2)

- [AP Report Jan 2024](#)
- [AP Report Feb 2024](#)

4.D. INFINITEC CONTRACT RENEWAL -

Attachments: (2)

- [IL Coalition Membership Cover Letter FY25](#)
- [Infinitec IL Agreement FY25](#)

5. ADMINISTRATIVE REPORTS

5.A. Executive Director: Tarin Kendrick

- 5.A.1. IAASE Winter Conference
- 5.A.2. Award Recipients: H. Lane and M. Baud
- 5.A.3. Recruiting Efforts
- 5.A.4. 2024-2025 Planning and Staff Survey
- 5.A.5. Legislative Updates
- 5.A.6. Staff Wellness

Attachments: (1)

- [Staff Wellness](#)

5.A.7. Equity and Inclusion Practices

Attachments: (1)

- [Equity and Inclusion](#)

5.B. Director's Report: Candice Hartranft

5.C. Principal's Report: Chris Perry

5.D. Supervisor's Report: Sheila Arad

5.E. Technology Report: Joy Singh

6. COMMITTEE REPORTS

6.A. Finance/Facilities Report: Kathy Gavin

Attachments: (2)

- [Bd Comm Reports Jan 2024](#)
- [Bd Comm Reports Feb 2024](#)

6.B. Policy Report: Mark Chao

6.C. Collaborative for Curriculum (CFC) Report: Noelle Sullivan and John Vranas

7. INFORMATION / DISCUSSION ITEMS

7.A. Policy 7:270 Administering Medicines to Students

Attachments: (1)

- [Policy-7270](#)

7.B. 2024-2025 Staffing Proposal - *The proposal will be sent before the meeting.*

7.C. ESY Proposal - Molloy

Attachments: (1)

- [ESY Proposal Molloy](#)

7.D. ESY Proposal - Todd Hall

Attachments: (1)

- [ESY Todd Hall](#)

8. CLOSED SESSION

It is recommended that the Governing Board enter into closed session to discuss the following:

Personnel

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).

Moved by:_____ Seconded by:_____

9. INFORMATION / DISCUSSION / ACTION ITEMS

9.A. Roof Restoration Project

Recommended motion: It is recommended that the Governing Board award the roof restoration contract to L. Marshall Roofing, Inc. for the Molloy Education Center, as presented and recommended by the Executive Director.

Moved by:_____ Seconded by:_____

Attachments: (2)

- [Roof Cover Memo](#)
- [Roof Repair Info](#)

9.B. HR Coordinator

Recommended motion: It is recommended that the Governing Board approve the hiring of a Human Resources Coordinator effective July 1, 2024, as recommended by the Executive Director.

Motion by:_____ Seconded by:_____

9.C. 2024-2025 Academic Calendar

Recommended motion: It is recommended that the Governing Board approve the proposed school calendar of the Niles Township District for Special Education for the regular term of the 2024-2025 school year, as presented and recommended by the Executive Director.

Moved by:_____ Seconded by:_____

Attachments: (1)

- [2024-2025 Calendar](#)

9.D. Executive Director's Evaluation

Recommended motion: It is recommended that the Governing Board approve the compensation package for the Executive Director for the 2024-2025 school year, as presented by the Governing Board President.

Motion by:_____ Seconded by:_____

9.E. Two-Year Contracts for Administrators

Recommended motion: It is recommended that the Governing Board approve the compensation packages and two-year contracts for Candice Hartranft, Christine Perry, and Sheila Arad as presented and recommended by the Executive Director.

Moved by:_____ Seconded by:_____

9.F. Second Reading PRESS Policies Issue 113

2:220 Powers and Duties of the School Board; Indemnification; **2:110** Qualifications, Terms, and Duties of Board Officers; **2:120** Board Member Development; **2:150-AP** Superintendent Committees; **2:200** Types of School Board Meetings; **2:220** School Board Meeting Procedure; **2:220-E2** Motion to Adjourn to Closed Meeting; **2:220-E6** Log of Closed Meeting Minutes; **3:50** Administrative Personnel Other than the Superintendent; **4:10** Fiscal and Business Management; **4:30** Revenue and Investments; **4:60** Purchases and Contracts; **4:90** Student Activity and Fiduciary

Funds; **4:130** Free and Reduced-Price Food Services; **4:160** Environmental Quality of Buildings and Grounds; **4:170** Safety; **5:30** Hiring Process and Criteria; **5:50** Drug and Alcohol-Free Workplace, E-Cigarette, Tobacco, and Cannabis Prohibition; **5:90** Abused and Neglected Child Reporting; **5:120** Employee Ethics, Code of Professional Conduct, and Conflict of Interest; **5:150** Personnel Records; **5:190** Teacher Qualifications; **5:200** Terms and Conditions of Employment and Dismissal; **5:210** Resignations; **5:200** Substitute Teachers; **5:250** Leaves of Absence; **5:330** Sick Days, Vacation, Holidays and Leaves; **6:15** School Accountability; **6:20** School Year Calendar and Day; **6:30** Organization of Instruction; **6:50** School Wellness; **6:60** Curriculum Content; **6:65** Student Social and Emotional Development; **6:230** Library Media Program; **6:240** Field Trips; **6:270** Guidance and Counseling Program; **6:280** Grading and Promotion; **7:50** School Admissions and Student Transfers To and From Non-District Schools; **7:60** Residence; **7:70** Attendance and Truancy; **7:160** Student Appearance; **7:165** School Uniforms; **7:190** Student Behavior; **7:250** Student Support Services; **7:270** Administering Medicines to Students; **7:285** Anaphylaxis Prevention, Response, and Management Program; **7:290** Suicide and Depression Awareness and Prevention; **7:345** Use of Educational Technologies; Student Data Privacy and Security; **8:30** Visitors to and Conduct on School Property

Recommended Motion: It is recommended that the Governing Board approve the NTDSE Board policies from Issue 113, October 2023, as presented and recommended by the Policy Committee and the Executive Director.

Motion by: _____ Seconded by: _____

10. COMMUNICATIONS: Tarin Kendrick

10.A. Student Enrollment Data

Attachments: (2)

- [Enrollment Data](#)
- [District Enrollment](#)

10.B. Staff Recognition - *Just Do It*

Attachments: (1)

- [Just Do It](#)

10.C. Friend of NTDSE

10.D. FOIA Report

Attachments: (1)

- [FOIA requests](#)

11. ADJOURNMENT

Recommended Motion: I recommend adjourning the meeting of the Governing Board.

Moved by: _____ Seconded by: _____

Description: Motion by member: _____ Seconded
by: _____

12. CALENDAR NOTES

March 25 - 29, 2024 - Spring Break

April 11, 2024 - Finance Committee Meeting - 5:00 P.M. - NTDSE Administrative
Center

April 11, 2024 - Governing Board Meeting - 6:00 P.M. - NTDSE Administrative Center

Tarin Kendrick, Executive Director

Niles Township District for Special Education #807 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-965-9040 promptly to allow Niles Township District for Special Education #807 to make reasonable accommodations for those persons.